

PROJECT TITLE Proposal Writing

Subject ENGL 21007

DATE 11/3/21

Team Members Kimberly Paxtor(KP) Brain Sanchez(BS) Muhammad shabbir (MS) Samiha Hussain (SH)

Where ever it says Group meeting (GM) we will use Google Meet to meet and do the assignment together  
WA = Whatsapp

| PHASE | DETAILS  | Due Dates | November |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
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|       |  |           | W        | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W |  |  |  |  |
| 1     | <b>Team Formation And Preparation</b><br>- EP Group Contract Memo<br>- EP Gannt Chart<br>Group: Brainstorm potential problems and solutions for Proposal   | 11/3      |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/3      |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/8      |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
| 2     | <b>Team Planning</b><br>- Submit list of potential sources for proposal (problem should be decided upon at this point) and all sources relevant to that problem, identify who found which source, each group member should find 2 sources minimum)                     | 11/10     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  |           |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
| 3     | <b>Document Production - Proposal</b><br>- Engineering Proposal Rough Draft posted to discussion board<br>- Engineering Proposal Peer Review worksheet filled out and posted as a reply to group<br>- TBD/Engineering Proposal Workday<br>- Engineering Proposal Final | 11/15     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/17     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/22     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/24     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
| 4     | <b>Presentation</b><br>- Read "20 Things that Great Presenting Teams Ask Before They Open their Mouths"<br>- Plan and work on presentation<br>- Presentation Due   | 11/29     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 11/29     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 12/01     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
| 5     | <b>Wind Up</b><br>- Watch and Respond to Presentations<br>- Reply to presentation responses  | 12/6      |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|       |  | 12/10     |          |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |

PROJECT END